

Town of Lebanon-Town Board Meeting Minutes-April 20, 2020

The meeting was called to order by Chairman Al Tank at 7:00pm. The meeting was accessible via Zoom online meeting due to COVID19.

Roll call by Clerk Schoenrock. Present: Mary Schoenrock, Don Laughlin, Al Tank, Jeff Handschke, Lynn Tank

Motion made by Don Laughlin, 2nd by Jeff Handschke to approve the agenda as presented but that items 16 and 24 will be discussed after item #8. Motion carried.

Motion made by Jeff Handschke, 2nd by Don Laughlin to approve the minutes from the Board Meeting on 3/16/2020 Motion carried.

Motion made by Jeff Handschke, 2nd by Don Laughlin to approve the treasurer's report as presented. Motion carried.

Town resident Wendell via Zoom expressed need/want to install a culvert to allow access to property that he wishes to sell. The issue is that he would need a variance as there is another culvert less than 100 ft. Al Tank will survey the needs and bring information to the May board meeting. Al Tank also spoke with the Hoffman's regarding the beaver issue and they will make sure that the culverts remain open and will remove the dam. If that does not solve the solution they will agree to have the beavers removed.

Discussion was held with Jessica Schuelke via Zoom regarding the cost of the raze order and who should pay. Motion was made by Jeff Handschke, 2nd by Al Tank to dismiss the bill sent to the home owner and all costs incurred will be paid for by the town.

Discussion and update via Zoom with Holly Merson, Payne & Dolan representative. She had a meeting with the DOT regarding the Tank Rd project due to the cost of moving the poles to do the current plans. After a month the DOT approved a 75 ft turn lane, 10 ft width with asphalt curb and gutter and the bypass lane with asphalt curb and gutter. This can be constructed without the need to move the utility poles. Payne and Dolan estimate that this will cost \$112,000. Motion made by Jeff Handschke, 2nd by Don Laughlin to have Payne and Dolan move forward with this project. Motion carried. Holly will provide a link to place on the website that prospective bidders can obtain the project information. A Class III notice will be placed in the newspaper and bid opening will take place at the May 18th board meeting. Tentative start date of June 1, 2020 with an ending date of August 31, 2020.

Discussion was held concerning the fiberoptics that AT&T are placing along Tank Rd. Motion was made by Al Tank, 2nd by Jeff Handschke that an agreement be made as follows and be sent to AT&T. The agreement will state that we permit AT&T to continue according to plans and that as built plans will be provided to the town upon completion and that AT&T will relocate the cable at their cost if needed for any future road improvements.

Reviewing the permit fee structure will be discussed in May.

Report from Clerk Schoenrock that everything concerning the April election went fine. We issued almost 300 absentee ballots and approx. 150 people came to vote in person.

No applications or inquiries about the current town openings have been received yet.

Reminder from Al Tank that when leaving the town hall to make sure that the security system is on. Chairperson Al Tank has postponed the Annual Town Meeting. Following the guidelines of the 2019 Wisconsin Act 185 which states that the meeting must be postponed a minimum of 61 days after the public health emergency expires. This is currently May 12, 2020 so therefore the meeting will be after July 12, 2020.

The Board of Review will remain an in person meeting on April 28, 2020 at 1815-2015. We will hold it in the large meeting room to allow for social distancing. One objection has been received.

Discussion was held concerning the condition of the Town Hall sign. A suggestion was to have the town residents submit design options. This item was tabled until the May meeting.

Correspondence from Attorney Carlson regarding process of creating a resolution to postpone the Annual meeting was received but no longer needed due to the change of the 2019 Wisconsin Act 185.

Due to COVID19 the Manawa Fire Board did not meet. Discussion was held about not receiving any contract yet from Manawa Rural Fire and Ambulance. This will be discussed in May.

Discussion was held about the fire and ambulance boundaries but any change has to be requested by Clintonville ambulance.

Road updates: Worm Rd will be a project in 2021. Madden Rd: Doug Casey will dig out and replace with native soils. Doug Casey will place recycled asphalt in holes on Prael Rd. Jeff Handschke and Don Laughlin will assess the water situation on Doud Rd and will bring recommendation(s) to the May board meeting.

Stage Rd AT&T fiberoptics location, update from MSA tabled until May meeting.

Discussion of creating a town ordinance regarding utility work in the right of way was tabled until May.

Attorney Carlson feels that the information available is inconclusive regarding the width of Stage Rd.

An opportunity to purchase barrels for the town at \$8.00 each was shared by Don Laughlin. Motion made by Jeff Handschke, 2nd by Al Tank to have Don Laughlin check on the quality and if they are in relatively good shape to purchase 30 of them.

The annual town road inspection went well. The amount of garbage picked up was relatively small.

Road shoulder repair was discussed. The boom mower will arrive tomorrow. Collin Wirth is available this week and Don Laughlin is available evenings and weekends to use the boom mower. Motion made by Don Laughlin, 2nd by Jeff Handschke that the boom mower operator, excluding elected town employees, will receive \$23.00/hr. Motion carried.

Tractor equipment tabled until May.

Ordinances need to be reviewed and determine if any additional ones should be created. Jeff Handschke volunteered to do this.

Discussion was held on obtaining a town resident email list. Initially we will create a survey on the website that residents can complete and submit their email address. Discussion was also held of sending out a postcard.

Hiring outside help for website updating was discussed. More information was requested to be brought to the May board meeting.

Motion made by Jeff Handschke, 2nd by Don Laughlin to allow Chairman Al Tank to call a special meeting if necessary. Motion carried.

Correspondence: LED lighting information for outside the town hall. This will be discussed in May.

Motion made by Jeff Handschke, 2nd to by Don Laughlin to approve all bills as presented. Motion carried.

Motion made by Don Laughlin, 2nd by Jeff Handschke to adjourn. Meeting adjourned at 2125.

Respectfully submitted,
Mary Schoenrock