

Town of Lebanon  
N5844 Buelow Rd  
New London WI 54961

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New London, WI  
54961

# TOWN OF LEBANON - NEWSLETTER -

July 2018

## CURRENT RESIDENT AT:

MOTION (Handsckhe, Laughlin) to approve the following permit(s): Wayne Rihn – pole shed, Bernie Ritchie – porch addition, Frank Klegin – pole shed, Jeremy Buchholz – pavilion and patio, Dan and Vicki Klein – post frame building, and Nick Vandeburg – detached garage. Carried.

MOTION (Handsckhe, Prochnow) to approve the following operator license applications submitted by Shamrock Heights: Brooke Rhoden, Jenessa Oberstadt, Matt Fletcher, Austin Elsner, Lanny Howard, Taylor Giefer, Holly Boyce, Heidi Beyersdorf, Jessica Moeller, Linda Zietlow, Carrie Kluge and Cory Kluge. Carried.

MOTION (Prochnow, Laughlin) to reject the following operator license applications submitted by Shamrock Heights due to noncompliance with completed applications and verifications: Rod Schutt, Anthony Vicenzi, Brooke Algiers and Jenny Rohan. Carried.

MOTION (Laughlin, Handsckhe) to approve the Class B renewal and the following operator license renewals submitted by New London Fish & Game Club: Gregory Eidenberger, Robert Krause, Roger Krueger, Donald Schmoll, Barry Halsey, and Timothy DeShaney. Carried. MOTION (Laughlin, Handsckhe) to approve the Temporary Class B license application submitted by Manawa FFA Alumni for July 5 – 8, 2018. Carried.

MOTION (Prochnow, Laughlin) to approve the CSM submitted by Bleck Farms regarding the Bolinske property. Carried.

The Board discussed the purchase of a new service truck. No action taken.

MOTION (Prochnow, Handsckhe) to approve hiring Tyler Laughlin and Karen Handsckhe for mowing the Town hall property. Carried. MOTION (Laughlin, Handsckhe) to authorize Chairman Prochnow to pursue crack-filling quotes for Buelow Road. Carried.

MOTION (Laughlin, Prochnow) to pay Carow Land Surveying invoice for staking Stage Road's west end. Carried.

Newsletter items discussed to include: 1) land use/building permit reminders, 2) Town website relaunch, and 3) fire number visibility reminders.

MOTION (Handsckhe, Prochnow) to authorize Chairman Prochnow to call a special meeting, if necessary. Carried.

The following items of correspondence were received: 1) WE Energies letter, 2) Waupaca County Zoning land use permit list, and 3) Waupaca County Zoning letter regarding Grady Auer property.

MOTION (Laughlin, Prochnow) to approve all bills presented, checks #4857-4873. Carried.

MOTION (Laughlin, Prochnow) to adjourn the meeting at 8:59 pm. Carried. Chelley Lee, Clerk

Chairman  
Leslie Prochnow  
(920) 982-5796

Supervisor #1  
Jeffrey Handsckhe  
(920) 982-3696  
srguy@excite.com

Supervisor #2  
Donald Laughlin  
(920) 810-5577

Treasurer  
Lynn Tank  
(920) 249-0020  
lyntins@hughes.net

Clerk  
Chelley Lee  
(920) 250-2947  
townoflebanon@gmail.com

Building Inspector  
Paul Hanlon  
(920) 982-4201

Town Assessor  
Larry Preuss  
(920) 244-7635

Animal Control Officer  
Nan Chapman  
(715)570-5113  
(715)570-4962

Lebanon Town Hall  
N5844 Buelow Rd  
New London WI 54961  
(920) 982-1571

Town Meetings  
Third Monday of Month  
Called to Order  
At 7:00 pm

**If you build without a permit, you will be charged DOUBLE by BOTH the county and the Town.** Make sure that you go the County first and then the Town to assure that all proper permits have been issued **BEFORE** you start any construction. **This assessment will appear on your property tax bill if not paid when required.** Please assure that you obtain the permits so this doesn't happen to you.

**We have a new website**—check it out! Townoflebanon.net. There is a calendar showing important dates for the town as well as availability of the town hall for rental. The rental form is available on line as well as meeting minutes, the annual reports and election information. Check it out!

**For your safety,** make sure your fire numbers are visible from the road. The posts need to be straight and the number should not be blocked/covered by vegetation. If emergency vehicles are not able to read the number you could delay emergency help when needed. Thanks!

The School District of New London would like to share the current state of the Learning Facilities and identify Physical Educational and Functional needs for today and the future. Please try to attend one of the following meetings, They are encouraging your attendance: **Thursday July 12, 6 pm** at Parkview Elementary School at 1300 Werner Allen Road; **Monday July 16, 9 am** at the District Administration Building at 901 W Washington St; or **Wednesday July 18, 6 pm** at the Intermediate/Middle School Commons at 1000 W Washington St.

One of our residents, Cheryl Prah, lost her home to a fire and while she is waiting for the completion of a new residence, is in need of a temporary residence to rent. If you have or know someone who has something that may work for her, please contact her at (920)585-2654 or (920)359-1235. **Your help will be greatly appreciated.**

Our Hall is available for rent to residents of our town. The cost is \$75 for the rent with a separate \$50 deposit that will be returned as long as the hall is properly cleaned and there is no damage to the facility. If you wish to rent the hall, please contact Lynn at (920)249-0020 or check our website calendar. If your requested date is available, please complete the rental form available on our website, townoflebanon.net, and send the two checks to the Town Hall as soon as possible. The Hall is held for you for your requested date. **We do not confirm that you have your requested date**—your cancelled rent check is your confirmation for the rental.

## MINUTES

Town of Lebanon – Board Meeting Minutes – April 16, 2018

7:00 pm - Chairman Prochnow called the meeting to order.

Roll call by Clerk – All members present with the exception of Supervisor Handschke.

MOTION (Laughlin, Prochnow) to approve the meeting's agenda. Carried.

MOTION (Prochnow, Laughlin) to approve minutes from 3/19/18 as read. Carried.

MOTION (Prochnow, Laughlin) to approve the written Treasurer's Report, subject to audit. Carried.

MOTION (Prochnow, Laughlin) to approve the following building permit(s): Kevin Klotzbuecher - garage. Carried.

MOTION (Laughlin, Prochnow) to table Item #8 regarding the website until the May meeting. Carried.

MOTION (Laughlin, Prochnow) to table Item #9 regarding the purchase of a new service truck until more information is known. Carried. MO-

TION (Prochnow, Laughlin) to follow the County Highway Engineer's recommendation and stake Stage Road, including its west end, at 4 rods. Carried.

MOTION (Prochnow, Laughlin) to recommend approval to Waupaca County Zoning regarding the Bleck Farms zoning change request from Agricultural Enterprise to Rural Residential as well as the related CSM, provided the original CSM and \$200 fee is received. Carried. MO-

TION (Laughlin, Prochnow) to pursue a quote from Wolf River Community Bank on short-term borrowing of \$100K over a six-month period for road related expenses. Carried.

MOTION (Prochnow, Laughlin) approve paying Bear Creek Fire Department for their share of the 2016 and 2017 dues, in an amount of \$616.08. Carried.

MOTION (Prochnow, Laughlin) to reschedule this year's road inspection to 4/28/18, with an inclement weather back-up date of 5/5/18. Carried.

MOTION (Laughlin, Prochnow) to authorize Chairman Prochnow to call a special meeting, if necessary. Carried.

The following items of correspondence were received: 1) NLSD community meeting scheduled for 4/19/18, and 2) County tax foreclosure letter regarding Johnson Road property. MOTION (Prochnow, Laughlin) to pay all bills presented, checks #4797-4826. Carried.

MOTION (Prochnow, Laughlin) to adjourn the meeting at 8:02 pm. Carried. Chelley Lee, Clerk

Town of Lebanon – Annual Meeting Minutes – April 17, 2018 (draft)

7:30 pm Chairman Prochnow called the meeting to order.

Chairman Prochnow appoints Mike Sanderfoot and Frank Klegin as the meeting's ballot clerks.

Minutes from the 4/18/17 Annual Meeting were read aloud.

MOTION (Jan Popke, Connie Laughlin) to approve the minutes as read. Motion carried unanimously.

Chairman Prochnow shares the refinancing of the Town Hall loan continues to be a cost-saver for the Town.

MOTION (Connie Laughlin, Jan Popke) to approve the 2017 Financial Report as presented. Motion carried unanimously.

MOTION (William Kuehl, Jan Popke) to continue donating \$500 annually to each of the three cemeteries in the Town. Motion carried 18/0.

Treasurer Tank explained the Pay-By-Tag program is gaining interest throughout the County. Interested individuals are to contact Treasurer Tank for further details.

Chairman Prochnow provided an update regarding Tank Road's reconstruction and the specifics to receive approximately \$165K in grant money.

Open Book is scheduled for April 23rd, 5pm to 7pm. Board of Review is scheduled for May 15th, starting at 5pm. This year's road inspection has been rescheduled to 4/28/18 due to inclement weather. Walkers are once again reminded to wear high-visibility clothing to ensure safety for all. Waupaca County's CodeRED is in effect and being used to notify area residents regarding issues that arise at the group home located on Church Road.

Chairman Prochnow shared details regarding the recent snow storm and the related road-clearing efforts.

Chairman Prochnow explained the current issues with the Town's website. The Town is entertaining proposals from new providers to take over the website's management.

Waupaca County Sheriff candidate, Tim Wilz, was introduced. He shared his vision for the County and asked for votes at the August election.

Waupaca County newly elected Supervisor, Bernie Ritchie, was introduced.

Chairman Prochnow shared that the Board is gathering information to purchase a new service truck.

All in attendance are encouraged to enjoy the refreshments following the meeting's adjournment.

MOTION (Jan Popke, Connie Laughlin) to adjourn the Annual Meeting at 8:12 pm. Motion carried unanimously. Chelley Lee, Clerk

Town of Lebanon – Board Meeting Minutes – May 21, 2018

7:00 pm - Chairman Prochnow called the meeting to order.

Roll call by Clerk – All members present with the exception of Supervisor Handschke.

MOTION (Laughlin, Prochnow) to approve the meeting's agenda. Carried.

7:02 pm – Supervisor Handschke now present.

MOTION (Laughlin, Handschke) to approve minutes from 4/16/18 as corrected. Carried.

MOTION (Handschke, Laughlin) to approve the written Treasurer's Report, subject to audit. Carried.

Resident Dave Flanagan was recognized. Discussion with the Board followed regarding Stage Road.

New London School Board member Chris Martinson was recognized. Updates given regarding: 1) Middle School Principal change, 2) Common curriculum is once again in place, 3) High School is now paid in full, 4) Roof repairs are now paid in full, 5) Repairs will be needed at Sugar Bush and Readfield elementary schools, 6) lighting will be updated in the Middle School and High School, 7) New School Board President Terry Wegner, and 8) New agenda policy being followed by the Board.

MOTION (Handschke, Laughlin) to approve the following building permit(s): Frank Klegin – razing, Jeff Wepner – grain bin, and Nancy Johnson – razing house. Carried.

Website proposals presented to the Board for consideration. Discussion followed.

MOTION (Prochnow, Laughlin) to hire resident Mary Schoenrock for a 1-year period for construction and maintenance of the Town's website.

Motion carried with Supervisor Handschke abstaining.

MOTION (Prochnow, Handschke) to accept Tim and Lana Mellin's bid of \$40 for the hay located at the Town Hall in 2018. Carried.

Short-term borrowing terms with Wolf River Community Bank explained by Treasurer Tank. No action taken.

MOTION (Laughlin, Handschke) to remove the posted weight-limit signs on Otto Road. Carried.

The Board discussed the topic of purchasing a new service truck. No action taken.

The Board discussed the results from this year's road inspection. No action taken.

Supervisor Handschke provided an update regarding the surveillance cameras. No action taken.

MOTION (Prochnow, Laughlin) to appoint Supervisor Handschke as Lebanon's representative on the Manawa Fire Department Board, with Supervisor Laughlin as an alternate. Carried.

Supervisors Handschke and Laughlin audited the Town's 1st quarter financials. No discrepancies found.

MOTION (Handschke, Laughlin) to authorize Chairman Prochnow to call a special meeting, if necessary. Carried.

The following items of correspondence were received: 1) Waupaca County Land Information Office letter regarding Huebner fire number, 2)

Waupaca County Emergency Government letter regarding the recent storm, 3) Waupaca County Zoning letter regarding the Bleck public hearing, 4) Waupaca County Surveyor letter regarding Town monuments, and 5) Waupaca County Zoning letter regarding Kraning property.

MOTION (Laughlin, Handschke) to pay all bills presented, checks #4827-4856. Carried.

MOTION (Laughlin, Prochnow) to adjourn the meeting at 9:28 pm. Carried. Chelley Lee, Clerk

Town of Lebanon – Special Meeting Minutes – June 12, 2018

7:00 pm - Chairman Prochnow called the meeting to order.

Roll call by Clerk – All members present with the exception of Treasurer Tank.

MOTION (Handschke, Laughlin) to approve the meeting's agenda. Carried.

MOTION (Laughlin, Handschke) to approve and sign the original CSM submitted by Bleck Farms. Carried.

MOTION (Prochnow, Handschke) to impose a \$200 fee when land owners submit requests requiring a Planning Commission meeting, and update Ordinance #20 with related fee details. Carried.

7:15 pm – Bids opened and reviewed for the Tank Road project. Bids received from MCC, American Asphalt, and Northeast Asphalt.

MOTION (Laughlin, Handschke) to award project to MCC with the lowest bid of \$288,423.17 for Tank Road's reconstruction. Carried.

In other business, resident, Cindy Marquette-Bebout was recognized. Discussion with the Board followed regarding Stage Road's west end.

The Board also discussed lawn mowing and service truck purchase. No action taken.

MOTION (Laughlin, Handschke) to adjourn the meeting at 7:50 pm. Carried. Chelley Lee, Clerk

Town of Lebanon – Public Hearing Minutes – June 18, 2018 (draft)

7:00 pm – Chairman Prochnow opened the Public Hearing.

Phillip Heimbruch's request to amend the Town's Comprehensive Plan was explained by Chairman Prochnow. No questions or concerns brought forth.

MOTION (Laughlin, Handschke) to close the Public Hearing at 7:05 pm. Carried. Chelley Lee, Clerk

Town of Lebanon – Board Meeting Minutes – June 18, 2018 (draft)

7:06 pm - Chairman Prochnow called the meeting to order. Roll call by Clerk – All members present.

MOTION (Handschke, Laughlin) to approve the meeting's agenda. Carried.

MOTION (Handschke, Prochnow) to approve the minutes from 5/21/18 as corrected. Carried.

MOTION (Prochnow, Laughlin) to approve the minutes from 6/12/18 as corrected. Carried.

MOTION (Handschke, Laughlin) to approve the written Treasurer's Report, subject to audit. Carried.

Resident Tim Mellin was recognized. Discussion with the Board followed regarding ATV usage on Town roads.

MOTION (Prochnow, Handschke) to approve Ordinance #28 amending the Town's Comprehensive Plan as requested by Phillip Heimbruch.

Motion carried unanimously by roll call vote.

MOTION (Prochnow, Laughlin) to approve the zoning map amendment as requested by Phillip Heimbruch. Carried.